

**Wellman-Union Independent School District**  
**Transportation Request**  
(Vehicles need to be requested **48** hours in advance)

**Date of Trip** \_\_\_\_\_

**Destination** \_\_\_\_\_

**Time of Departure** \_\_\_\_\_

**Time of Return** \_\_\_\_\_

**Number of Students** \_\_\_\_\_

**NAMES of Employees** \_\_\_\_\_

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\_\_\_\_\_ **Athletics**      \_\_\_\_\_ **Field Trip**      \_\_\_\_\_ **Ag Travel**      \_\_\_\_\_ **Migrant**  
\_\_\_\_\_ **Workshop**      \_\_\_\_\_ **Club/UIIL**      \_\_\_\_\_ **Extended Day**      \_\_\_\_\_ **Other**

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**Method of Travel** \_\_\_\_\_

**Driver Assigned** \_\_\_\_\_

**Mileage Before Trip** \_\_\_\_\_

**Mileage After Trip** \_\_\_\_\_

**Total Miles** \_\_\_\_\_

\_\_\_\_\_  
**Signature of Sponsor/Teacher**      **Date**

\_\_\_\_\_  
**Signature of Approval**      **Date**